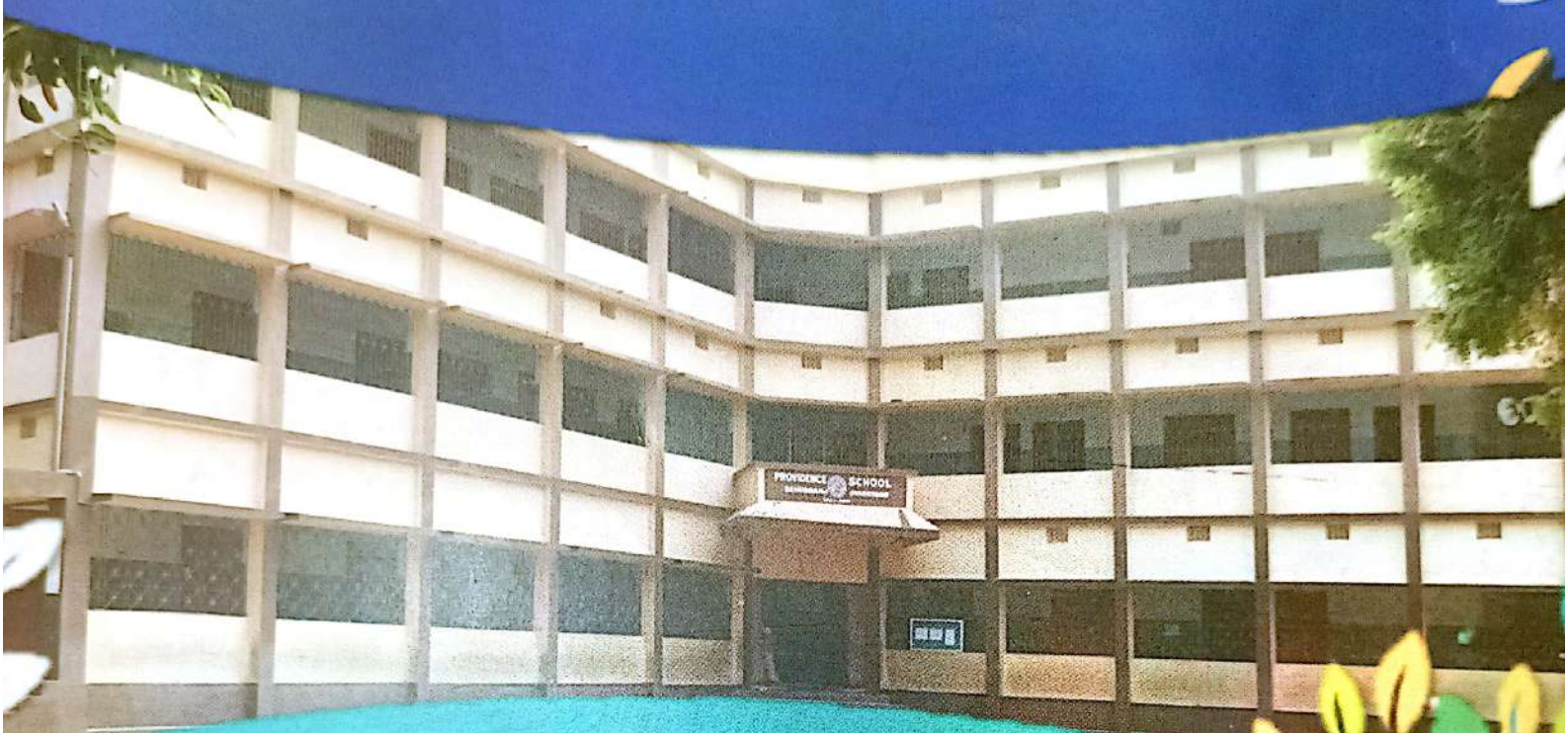


Providence School

*Affiliated to the Council for the Indian School Certificate Examinations
New Delhi, Code : JH108*



School Prospectus

**Children are at the Centre of
Everything we do.**

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PROVIDENCE SCHOOL, SAHIBGANJ

AIMS AND OBJECTIVES

Providence school, Sahibganj is founded and is run by "The Sisters of Providence of Gap Society", registered under Societies Registration Act 21/1860. It is a private Christian Minority School receiving no grant from the Government of Jharkhand. The purpose of the institution is to impart to its pupils an integral development of their potentiality with a view to prepare them to a greater social responsibility and commitment and to ensure a high sense of human, moral and religious principles and values.

The medium of instruction is English but very special emphasis is given to Hindi, the National language.

JOHN MARTIN MOYE

THE PATRON OF THE SCHOOL

John Martin Moye was born in Lorraine, France in 1730. He received his higher education at the University of Strasburg. At the age of twenty-four he became a priest. In his great dedication to God and his society, he perceived the situation of ignorance and misery of his time.

To remedy the above problem, John Martin Moye founded the Society of the Sisters of Providence and sent them out to the countryside to provide education to children especially the girls. The members of his society in India, since 1977 are continuing this legacy of the great visionary who spent twelve years in distant China bringing to people the light of knowledge. By his example and writings, John Martin Moye has given testimony to the importance of a value based education in one's life. This great educationist died on 4, 1793 in Treves.

The Society of Sisters of Providence with its different branches all over the world, is deeply committed to education and character formation. Many have been attracted by the life and Charism of John Martin Moye who inspires them constantly to risk their lives for humanity.

ADMISSION

- Boys and Girls to be admitted to K.G I should be of 3 years and 9 months.
- Guardians are asked to fill the admission form with utmost accuracy and produce the child's birth certificate. No subsequent changes will be permitted thereafter for any reason.
- At the time of selection, every child is expected to be accompanied by his/ her parents.
- The Principal is wholly responsible for the admission. She is the final authority to admit children in the school.
- Applications of Christian tribal and local children will be given preference provided

they are capable of achieving the standard and requirements set by the School.

- Students seeking admissions to any other class except K.G.I are to sit for an admission test in English, Hindi and Mathematics on a date fixed by the Principal.
- Any student who has attended other school previously cannot be admitted without a transfer certificate and conduct certificate.
- Upon publication of the result of admission test candidates are to take admission by paying all the preliminary fees.

REGULATIONS OF THE SCHOOL

- Students should arrive at school 15 minutes before the assembly. Soon after the assembly bell, the School gate will be locked.
- All leave must be applied in writing to the Principal. The reasons for their absence must be noted in the regularity record.
- School diary should be brought to school daily.
- The school is unable to accept responsibility for loss or damage to student's property. Students should not bring any expensive or fancy articles to school.
- Any damage done to the School property should be made good by the pupil concerned.
- Parents and Guardians are requested to co-operate with the School authorities in all matters concerning the formation and education of their children.

EXAMINATION AND PROMOTION

- Promotion is given on the basis of one year's work done and not merely on marks scored in the final exam. Class work is also assessed. A student must score 45% marks in all subjects.
- No students will be allowed to sit in a class for more than two academic years
- Each student is required to be present for 85% of School days as a pre-condition for promotion.
- It is compulsory for all students to appear for all the tests and examinations.
- There shall be neither re-test nor re-exam. The result declared at the end of the year is final and cannot be reconsidered. Regarding promotion or failure the Principal's decision is final.

WITHDRAWAL/DISMISSAL

- A month's notice is required before withdrawing a student from the school or fee for the month will be charged.

No School Leaving Certificate will be issued unless requested in writing by the parents and the dues are cleared. Rs. 50/- will be char

- The school reserves the right to dismiss pupils whose progress in studies is unsatisfactory or whose conduct in any way is detrimental to the discipline of the institution. Immorality, grave subordination or contempt of authority justifies always immediate dismissal.

FEES

- The fees cover twelve calendar months and may be paid in monthly installments or in advance. No reduction is made for holidays or broken periods. Pupils will be charged full fees as long as their names are officially on the rolls.
- Fees must be paid by the 20th of every month, Rs. 20/- will be charged as late fee.
- Fees of February & March should be paid together in February.
- Parents will kindly save the receipts issued to them for counter-checking by the School office.
- The fees defaulters will not be allowed to appear for terminal examinations
- The school reserves the right to enhance fees at any time if it is necessary.

SCHOOL UNIFORM

- The school uniform is compulsory on all class days.
- Each student must have at least 2 sets of uniform.
- Parents are requested to see that their children come to school neat and tidy dressed in proper School uniform prescribed as follows:
 - **Boys: Brown Shorts** (KGI to Class II), **Brown Pants** (Class III & above) and **Biscuit colour Shirt with monogram** (half sleeves), striped tie, black shoes, brown socks and belt.
 - **Girls: Brown and Biscuit colour checked pleated tunic** (KGI to Class II), **Brown and Biscuit colour checked skirt** (Class III & above) and **Biscuit colour Shirt with monogram** (half sleeves), striped tie, black shoes, brown socks and belt. Girls must wear skirts long enough to be below the knees.
 - **In Winter:**
 - Boys:** Brown long sleeved V-neck Pullover
 - Girls:** Brown long sleeved V-neck Pullover (K.G.I-Class II)
 - Brown long sleeved V-neck open sweater (Class III and above)
 - No hand knit and half sleeved pullovers are allowed.

Discoloured uniforms are not permitted.